



GREAT BASIN
FEDERAL CREDIT UNION

Application for Employment

| | | | | |
|--|------------|-----|---|------------------------|
| Last name | First | MI | Date available to start work | Date of Application |
| Street Address | | | Position Desired | Social Security Number |
| City | State | ZIP | Salary Desired | Are you over 18? |
| Home Phone | Cell Phone | | Are you legally eligible for employment in the United States? Y / N | |
| Desired work status (circle) Full time / Part time | | | Have you ever been employed here before? Y / N | |

An Equal Opportunity Employer

We are an equal opportunity employer, and we do not, and will not, discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, or status as a disabled veteran. Information provided on this application will not be used for any discriminatory purpose.

Have you ever been convicted of a crime? Y / N

If "yes" please explain nature of crime(s):

Such a record will not necessarily bar employment. Great Basin Federal Credit Union will consider the age of the offense, seriousness and nature of the violation, rehabilitation, and the relationship between the offense and the position for which you are applying.

Have you ever had your bond coverage modified, revoked, or declined? Y / N

If "yes" please explain:

A conviction or bond coverage denial/cancellation will not necessarily be a bar to employment and will be considered only as it relates to the position applied for.

Employment History

Starting with present or most recent, list all previous employers. Include explanations for any gap(s) in employment.

| | | |
|-------------------------------|------------|------------|
| Present or last company | Title | Supervisor |
| Street Address | Job Duties | |
| City State ZIP | | |
| Phone Extension | | |
| Start Date End Date | | |
| Starting Salary Ending Salary | | |
| Reason for leaving | | |
| <hr/> | | |
| Previous company | Title | Supervisor |
| Street Address | Job Duties | |
| City State ZIP | | |
| Phone Extension | | |
| Start Date End Date | | |
| Starting Salary Ending Salary | | |
| Reason for leaving | | |
| <hr/> | | |
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| | | |
|-------------------------------|------------|------------|
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| Street Address | Job Duties | |
| City State ZIP | | |
| Phone Extension | | |
| Start Date End Date | | |
| Starting Salary Ending Salary | | |

Educational Background

| School Name | Location (City, State) | Course of Study | Gradu | Degree |
|--------------------------|------------------------|-----------------|-------|--------|
| High School | | | | |
| Technical/Trade School | | | | |
| College | | | | |
| College | | | | |
| Other education/training | | | | |

I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED, AND IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME.

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITION OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT NOTICE, AT ANY TIME, BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN ITS PRESIDENT, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.

Applicant's Signature

Date

Human Resources use only

| | |
|-----------------------------------|------------------------------|
| Date received: | Interviewer comments: |
| Interview scheduled: Y / N | |
| Interview date: | |



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FEDERAL CREDIT UNION

APPLICATION ACKNOWLEDGEMENT AND AUTHORIZATION

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should any offer of employment be extended by Great Basin Federal Credit Union (hereinafter referred to as "GBFCU") that such employment with GBFCU is at will, for no specified duration and may be terminated by either GBFCU or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statements of GBFCU or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of GBFCU except the President/CEO has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the President/CEO of GBFCU.

In consideration for employment with GBFCU, if employed, I agree to conform to the rules, regulations, policies and procedures of GBFCU at all times and understand that such obedience is a condition of employment. I understand that due to the nature of GBFCU business, attendance and punctuality are considered essential requirements of every job at GBFCU and that poor attendance or tardiness will result in disciplinary action.

I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to GBFCU and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Signature _____ Print Name _____ Date _____

Witness _____ Print Name _____ Date _____

GBFCU IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER, ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, SEXUAL ORIENTATION, DISABILITY, VETERAN STATUS OR ANY OTHER STATUS PROTECTED BY LAW.